

Your Child's Class Needs a Homeroom Parent!

Are you interested in becoming a homeroom parent?

Please read the Homeroom Parent Responsibilities on the following page. Sound like fun? Great, then fill out the form below and return to school via backpack express to Kris Shanahan, PTO Corresponding Secretary, by Friday, September 9, 2011.

A confidential lottery will determine selection and those selected will be notified by email or phone. If you have any questions feel free to contact Kris Shanahan at ksjs3@verizon.net or 610-793-1293.

Teacher's name _____

Grade _____ Please indicate AM or PM for Kindergarten Classes

Parent's Name _____

Child's Name _____

Home Phone# _____

Email _____

Homeroom Parent Responsibilities

2011-2012 School Year

1. All parents wishing to serve as Homeroom Parent must complete the two (2) district mandated background clearances and volunteer agreement as required by UCF Policy 916, effective July 1, 2011.
2. Attend Homeroom Parent's meeting in September, date TBA.
3. Meet with teacher and co-homeroom parent early in the school year to clearly establish your role(s) in the classroom. Discuss parties, class trips, food allergies &/or health/safety, special events.
4. Meet with classroom parents by planning an informal meeting early in the year to discuss plans for the class such as parties, teacher gifts and volunteer sign-ups.
5. Communicate with classroom parents throughout the year via email. Try your best to include as many parents in volunteer opportunities as possible.
6. Welcome new families to the class; inform the New Parent Partners Committee Chairperson(s) on arrival of new students.
7. Communicate need for volunteers in the classroom and school wide. Help with other committees/events as you are able. News is often sent as email, forwarding email will be involved.
8. Organize photographers or be a photographer at class functions. Forward photographs of the class via email or CD to Yearbook chair person for inclusion in the photo collages in the Yearbook.

**** Art & Garden Classroom Projects will be at the discretion of individual teachers and are no longer considered the direct responsibility of the Homeroom Parent. Also, Communication Packet responsibilities have been eliminated entirely for Homeroom Parents.